



Configuring Ultra Lite Session 2

[Overview](#)

[Categories \(Room Types\)](#)

[Single Areas \(Rooms\)](#)

[Related](#)

Overview

This session will take you through how to add your Categories (Room Types) and Areas (Rooms). In essence the bookable elements at your property.

[Categories \(Room Types\)](#)

Learn how to add your categories into your RMS Ultra Lite system. Categories group your areas together in RMS. Examples of categories are;

Apartment Buildings may choose to add One, Two and Three Bedroom Apartments as categories

Caravan Parks may choose to add Tent Sites, Permanent Sites, Powered and Unpowered Sites as categories

Motels & Hotels may choose to add Studio, One Bedroom and Spa Suites as categories



[Single Areas \(Rooms\)](#)

Learn how to add your areas into your RMS Ultra Lite system. Areas are the physical bookable elements of your property, you may refer to them as Rooms, Sites or Apartments.



Related

[Adding Areas \(Rooms\) for Ultra Lite](#)

This article will take you through the steps on how to add your Area/s into your RMS Ultra Lite system.

[Adding Categories \(Room Types\) for Ultra Lite](#)

This article will take you through the steps on how to add your Category/s into your RMS Ultra Lite system.

